

TELEPSYCHIATRY RESEARCH AND INNOVATION NETWORK LIMITED (TRIN)
 3D, Level-2, Rupayan Trade Center, 114-Kazi Nazrul Islam Avenue, Banglamotor, Dhaka-1215
Request for Expression of Interest (EoI)

Date: 2nd May 2022

01	Name of Procuring Entity	Managing Director
02	Procuring Entity Code	TRIN/Audit/2022/May 02
03	Procuring Entity District	Dhaka
04	Conduct Audit	To conduct audit for the fiscal year 2021-2022 of the company
05.	EoI Ref. No.	TRANS-2021-12-008-EQ
06	Date	02/05/2022
KEY INFORMATION		
07	Procurement Method	Least Cost Selection (LCS)
08	Budget and Source of Fund	Telepsychiatry Research and Innovation Network Ltd own fund and shared cost of partner research grant
INFORMATION for Applicants		
09		<p>1. Brief Description of Assignment: Telepsychiatry Research and Innovation Network Ltd is one of the leading mental health service providers and doing research and capacity development with different international organizations. The company was registered in 2019.</p> <p>2. The Employer intends to appoint a Chartered Accountant firms/National Audit Firms for the provision of audit services in accordance with generally accepted standards and in compliance with Bangladesh laws, regulations and international standards. The services to be provided by the firm will include but not necessarily limited to:</p> <p>a. Review accounts for last fiscal year period including funds received from the WHO, National Institute of Health Research, UK</p> <p>b. Verify all funds have been used in accordance with the company policy and for research grant only for the purposes for which the funds were provided. Where ineligible expenditures are identified as having been included in the financial reports, these should be separately noted by the auditors. The audit report should include a separate paragraph commenting on the accuracy and propriety of expenditures included in the financial statements.d. Verify that goods, works and services financed have been procured in accordance with the rules and procedures applicable to the Company</p> <p>c. Verify that appropriate supporting documents, records and books of accounts relating to all activities have been kept, and that such documentation is complete and accurate.</p> <p>d. Check that VAT and tax deductions from contractor and supplier payments comply with Bangladesh law, and recommend actions required to ensure compliance.</p> <p>e. Check any other documents for accuracy, completeness and legal compliance as deemed relevant by the Auditor.</p> <p>f. Verify that the financial statements are in accordance with applicable</p>

		<p>accounting standards and give a true and fair view of the financial position of the company and of its receipts and expenditures for each reporting period.</p> <p>g. Provide necessary suggestions and recommendations that may be required for strengthening over all internal control systems.</p> <p>h. Express an opinion as to reasonableness of the financial statements in all material respects.</p> <p>i. Include notes on Accounts showing the accounting policies followed in the preparation of financial statement and any other significant observation of the auditor</p> <p>j. Conduct entry and exit meeting with the Managing Director of Telepsychiatry Research and Innovation Network Ltd.</p> <p>3. Experience, Resources & Delivery Capacity Required: The qualification and experience of the firm and proposed staff shall be</p> <p>a. Firms shall state the size of the firm, the size of its audit staff, the location of the office where this engagement is to be performed, and the number and nature of the professional staff to be employed in this engagement.</p> <p>b. Firms must be members of the Institute of Chartered Accountants of Bangladesh to be eligible for these services.</p> <p>c. Firms must have performed a minimum of 3 (three) audits of companies with at least one Government owned company in the last three years.</p> <p>d. Firms shall declare a complete history of litigation and arbitration in which the organizations / firms have been involved in the last 5 (five) years.</p>
10	EoI submission Closing Date & Time	30/05/2022 at 4:00 PM
11	Procuring Entity Details	
12	Name of the Official Inviting Expression of Interest	Dr. Tanjir Rashid Soron
13	Designation of the Official Inviting Expression of Interest	<p>Managing Director Telepsychiatry Research and Innovation Network Ltd 3D, Level 2, Bangla Motor, Dhaka Mobile: 01550699399 Email: tanjirsoron@gmail.com</p>
14		The Procuring Entity Reserves the Right to Accept/Reject All the



Dr. Tanjir Rashid Soron
Managing Director
Telepsychiatry Research & Innovation Network Ltd